

**SAINIK SCHOOL SUJANPUR TIRA**  
**DISTRICT- HAMIRPUR (HP) PIN- 176110**

1. Sainik School Sujanpur Tira invites applications for the following posts:-

| <b>Post</b>                                     | <b>Education Qualifications</b>  | <b>Category / No. of Posts</b> | <b>Pay Scale</b>                  | <b>Age</b>                                   |
|---|--|--------------------------------|-----------------------------------|--|
| Counselor on Contractual basis for 01 Year only | <p><b><u>Essential.</u></b></p> <p>Graduate/Post Graduate in Psychology</p> <p><b>or</b></p> <p>Post Graduate in Child Development</p> <p><b>or</b></p> <p>Graduate/Post Graduate with Diploma in Career Guidance and Counseling</p> <p><b><u>Desirable.</u></b></p> <p>(a) Experience of working in a residential school.</p> <p>(b) Knowledge of Computer Applications.</p> <p>(c) Proficiency in Sports, Games, Extra Co-curricular activities etc.</p>   | UR/01                          | 44,900/- per month (consolidated) | Between 21 years to 40 years as on 04 Oct 25 |
| TGT (Sanstrit) Contractual for 01 Year only     | <p><b><u>Essential:-</u></b></p> <p>(a) Bachelor's Degree from a recognized university with at least 50% marks in Sanskrit and also in aggregate. The candidate should have studied the Sanskrit in all three years of degree course.</p> <p>(b) Passed the Central Teacher Eligibility Test (CTET), conducted by CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(c) B.Ed in relevant subject from a recognized university.</p> <p>(d) Competence to teach through English and Hindi languages.</p> <p><b><u>Desirable:-</u></b></p> <p>(i) Experience of working in a residential school.</p> <p>(ii) Knowledge of Computer Applications.</p> <p>(iii) Proficiency in Sports, Games, Extra Co-curricular activities etc.</p> | UR/01                          | 30,000/- per month (consolidated) | Between 21 years to 35 years as on 04 Oct 25 |

|                            |  |       |   |  |
|----------------------------|--|-------|---|--|
| Lower Division Clerk (LDC) | <b>Essential: -</b><br>(a) Matriculation<br>(b) Typing speed of at least 40 words per minute in English and Hindi.<br>(c) Knowledge of short hand and ability to correspond in English will be considered an additional qualification. | UR/01 | Level – 02 as per 7 <sup>th</sup> CPC + DA and other allowances as applicable | Between 18 years to 50 years as on 04 Oct 25 |
|----------------------------|--|-------|---|--|

2. **HOW TO APPLY.** Desirous candidates are to apply on the prescribed application form available on the School's Website [www.sainikschoolsujanpurtira.org](http://www.sainikschoolsujanpurtira.org). The application form must reach this office latest by **1700 hrs on 04 Oct 25** together with attested copies of testimonials/certificates, a self-addressed envelope with stamps affixed worth Rs. 25/- and a Demand Draft (of PNB/Canara/SBI/KCCB) of **Rs 500/- (non refundable)** in favour of **Principal, Sainik School Sujanpur Tira** payable at **Sujanpur Tira (HP)**. Applications received late or without required documents will be summarily rejected. The School will not be responsible for any postal delay or loss of documents. **Only short-listed candidates will be called for the selection process.** No TA/DA will be paid for attending the selection test. The School administration reserves the right to cancel all/any of the vacancy due to administrative/policy reason. **Applicants are to clearly mention their Email ID and Mobile Number in Application Form to enable the school to communicate schedule of selection tests at short notice to the shortlisted candidates.**

File: SSST/108/4/Adm  
Date: 12 Sep 25

---Sd---  
Principal  
Sainik School  
Sujanpur Tira (HP)

**APPLICATION FOR THE POST OF \_\_\_\_\_ ON CONTRACTUAL/ REGULAR  
BASIS**

(FILL IN BLOCK CAPITAL LETTERS ONLY)

**Affix recent  
Passport  
Size  
Photograph**

1. Name : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Permanent Address with Pin Code : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
4. Correspondence Address with Pin Code : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
5. Category : \_\_\_\_\_
6. Contact Nos. : (a) Phone with STD Code: \_\_\_\_\_  
 (b) **Mobile No.\*** : \_\_\_\_\_  
 (c) **E-Mail\*** : \_\_\_\_\_
- 7 (a) Date of Birth : \_\_\_\_\_  
 (b) Age as on 01 Oct 25 : \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ Days
8. Marital Status : Married / Unmarried
9. Educational/Professional Qualifications:

| Class           | Medium | Subjects Studied | Date of Completion | Name of the School/College | Name of the Board /University | %age | Division |
|-----------------|--------|------------------|--------------------|----------------------------|-------------------------------|------|----------|
| 10th            |        |                  |                    |                            |                               |      |          |
| 12th            |        |                  |                    |                            |                               |      |          |
| Graduation      |        |                  |                    |                            |                               |      |          |
| Post Graduation |        |                  |                    |                            |                               |      |          |
| Any Other       |        |                  |                    |                            |                               |      |          |

10. Experience, if any:

| S. No | Name of Institution with address | Appointment | Period of Service |    |              | Day/ Residential School | Temp/ Ad hoc/ Permanent | Salary Drawn (all incl PM) |
|-------|----------------------------------|-------------|-------------------|----|--------------|-------------------------|-------------------------|----------------------------|
|       |                                  |             | From              | To | Total Period |                         |                         |                            |
|       |                                  |             |                   |    |              |                         |                         |                            |
|       |                                  |             |                   |    |              |                         |                         |                            |
|       |                                  |             |                   |    |              |                         |                         |                            |
|       |                                  |             |                   |    |              |                         |                         |                            |

**NOTE:** PLEASE ENCLOSE SELF ATTESTED PHOTOCOPIES OF ALL THE CERTIFICATES IN SUPPORT OF EDUCATIONAL QUALIFICATIONS, EXPERIENCES (IF ANY) AND CATEGORY.

11. Proficiency in Computers: \_\_\_\_\_

12. Games & Sports/Hobbies: \_\_\_\_\_

13. Application fee

(Demand Draft in favour of "**Principal, Sainik School, Sujanpur Tira (HP)**" payable at Punjab National Bank – Code 66700 or State Bank of India – Code 10726). (Candidates should write Name, Post applied for and complete Address in capital letters, on the reverse side of the Demand Draft).

|                  |  |          |          |
|------------------|--|----------|----------|
| Demand Draft No. |  | Amount   | Rs.500/- |
| Date             |  | Drawn on |          |

14. Any other details: \_\_\_\_\_

**CERTIFICATE**

I, hereby certify that the above particulars are correct and true in all respects to the best of my knowledge and belief.

Place:

Date:

(Signature of Applicant)

**FOR OFFICE USE**